**Meeting Pan-American Association of Otolaryngology and Head and Neck Surgery**

San Francisco, September 11, 2011.

Points of Order:

1. President’s report of the PA
2. Treasurer’s report
3. Scholarship for the Mar del Plata Congress overview.
4. Report of the President of the Congress of Mar del Plata
5. General Discussion.

The reunion was started at 11:30 pm. The list of participants is the following:

Roy Casiano, Luis A Macias, Pablo Stolovistzky, Hector Ruiz, Pedro Blanco, Jackeline Alvarado, Juan Manuel Garcia, José Letort, Abraham Kilimajer, Jose Antonio Rivas, Eduardo Busto, Ramón Crespo Ramiro Yepez

President Roy Casiano questions about the next congress Web Page and the need to have the names of the collaborators and the topics. In his opinion there should be three strong courses before the congress, especially taking into account American and Brazilian speakers. The program will have to be sent at the beginning of 2012 it must be ensured that these speakers are invited by pharmaceutical or medical instruments companies. Congress President suggests having professors from outside Argentina in the scientific committee. He complains of poor communication with colleagues via on-line communiqués.

The treasurer’s report was given by Roy Casiano, in absence o f Simon Angeli. The Pan-American Association has had a monetary increment this year. The total amount is about of $150,000.

The members present propose that Roy Casiano and Pablo Stolovitzky form part of the scientific Committee in order to facilitate the collaboration of the Americans

It‘s proposed that Pablo Stoloviztky include promotional material for the Mar del Plata Congress in the AAO-HNS bulletin.

Pedro Blanco (coordinator), Hector Ruiz, Luis Macias, have to prepare the by- law changes for the PA, to be presented in the General Assamby for its approval.

The scholarships may be for young Otolaryngologists, that do not have more than 5 years of the professional practice .

Carlos Boccio submits a report on the progress of the Mar del Plata Congress. He confirms that there are no complications with regards to transport and that it can be reached easily by air or by car. The hotel rooms and salons are reserved and are of a very nice standard, not so expensive. There are 30 instruction courses and very good collaboration of the ENT Argentinean Association. There are no conflicts of interest whatsoever. Carlos proposes that the paranasal guides made in Cancun be distributed in the congress. The approval of these guides by Cochraine is lacking and actually they are in the author’s record. However they will be ready for the Mar del Plata Congress in accordance with the Luis Macias’s opinion.

Roy Casiano comments on the first Pan-American International Course to be held in Lima ,Peru, from 20 to 22 October 2011. He put a $5000 deposit on it, and until this time he doesn’t know whether or not this money was received by Francisco Salaverry.

The international delegates don´t work through the by law reform and a new group will be formed that is more committed to the Association.

Jose Manuel Garcia reports that he is already working on the Cartagena congress and the date for it is August 3rd to the 6th, 2014.

After an hour and a half, the meeting was adjourned.

Pedro Blanco Secretary General